

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



June 8, 1979

ALL-COUNTY INFORMATION NOTICE I-60-79

TO: ALL PUBLIC AND PRIVATE ADOPTION AGENCIES

SUBJECT: FORM ADOP 42-R, INDIVIDUAL RECORD - RELINQUISHMENT ADOPTIONS

REFERENCE:

A review of statistical reporting on Form ADOP 42-R, Individual Record - Relinquishment Adoptions for the 1978 calendar year shows that there has been substantial under-reporting by some adoption agencies.

The reporting instructions for the ADOP 42-R state that:


The same number of records will be submitted for a given quarter as shown in the ADOP 56C, Item 10, children placed in adoptive homes during quarter, and Item 11 (sum of 11a and 11b), service terminated during quarter to children under preplacement study or supervision.

Adoption agencies should use the counts on Form ADOP 56C, Relinquishment Adoptions - County Agencies, Quarterly Statistical Report, as a control in the submittal of ADOP 42-R. Internal procedures should be established to assure that an ADOP 42-R is completed for every relinquishment adoption disposition, that is, placements and other dispositions, so that the number of ADOP 42-R's submitted agrees with counts on ADOP 56C, Items 10 and 11.

Under control procedures now in use in Statistical Services Bureau, adoption agencies will be contacted to explain any discrepancies between reporting on the ADOP 56C and the number of ADOP 42-R's submitted.

If you have any questions about statistical reporting on the ADOP 42-R, please contact David Webber at (916) 445-3649.

Sincerely


R. E. REICH
Deputy Director
Administration Division